



**AKRON PUBLIC SCHOOLS**

**BUCHTEL/PERKINS COMMUNITY LEARNING CENTER  
POR PLANNING MEETING**

**Friday, April 25, 2008 @ 2:30 p.m. at Buchtel High School**

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In Attendance

J. Mann .....	APS
D. Houchins .....	Buchtel Principal
F. Herr .....	APS
J. Peterson .....	GPD

Distribution

J. Mann .....	APS
D. Houchins .....	Buchtel Principal
F. Herr .....	APS
J. Peterson .....	GPD
D. James .....	APS
P. Flesher .....	APS
K. Balchak .....	APS
M. Freeman .....	APS
T. Long .....	City of Akron
L. Duncan .....	City of Akron
M. Moore .....	City of Akron
F. Cheatam .....	Perkins Principal
D. Krutz .....	RKPS
K. Madison .....	RPMI
M. Salopek .....	GPD

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The following is a brief review of items discussed at the meeting.

- Meeting scheduled to discuss administrative areas for the new Buchtel/Perkins Community Learning Center.
- J. Mann indicated she would support the following Central Administration arrangement.



- 1 Principal for Buchtel/Perkins.
- 1 Assistant Principal for Perkins.
- 2 Assistant Principals for Buchtel.
- Noted that enrollment projects are indicating Perkins will lose 56 students next year.
- Perkins Life Skills may have only one teacher. Discussed possibly designing one lab for cooking/sewing and a smaller classroom that would be used as a general classroom – as needed. This would eliminate one lab and add one classroom. J. Mann to discuss with H. Lawson for direction.
- School psychologist positions currently part time for Perkins and Buchtel, thus only one psychologist office is required.
- Project Grad position is 2-3 days per week. New office to be shared with SPED Coordinator.
- Separate conference rooms are needed for Buchtel and Perkins administrative areas.
- Speech Pathologist at Buchtel as a 1-day /week position. Current POR has one office.
- Pastoral counseling; 2 SPED coordinators 1-2 days/week.
  - Need offices for JOGS, Behavioral Health and Pastoral Counseling, 2 offices are sufficient.
    - Locked storage 2 months out of year. Could use one of the instructional material storage rooms in POR. Require a small room for testing; a small group room could be used.
- Clinic, both Buchtel and Perkins likely to require separate clinics. J. Mann to verify.
- Athletic Director/Treasurer Office to be shared.
- Professional Development Center; space for up to 15 students, located by library.
- Project GRAD Suite; will share counselors between Buchtel/Perkins.
- OSU Young Scholars; 2 full-time positions. Currently 2 offices, could be a large, shared office.
- EDGE; smaller groups of up to 20 students. Does not need full size classroom.
- Staff Prep/Dining Area:
  - Central staff dining room provided in POR will not be used as intended. Delete from POR.
  - Staff Prep (Lounge) areas to be designed as a work room/lounge/dining space. Current POR has (2) 300 sq. ft. rooms for each for each of Buchtel and Perkins.



Spaces could be combined, but designed for separate areas for work/copy and dining/lounge areas. Two restrooms also provided for each – to be designed as men and women’s restrooms.

- J. Mann to verify the following:
  - Quantity of Principals/Assistant Principals.
  - Review life skills lab for Perkins with H. Lawson.
  - Combining psychologist to one office.
  - Health clinics – will separate clinics are required for Buchtel and Perkins.
- Discussed potential dates for “Roll-Up Sleeves” and Community Meeting to present POR. May 19<sup>th</sup> or 20<sup>th</sup> are the best dates – 3:45 p.m. and 6:00 p.m. F. Herr to confirm dates and times.
- Next Meeting: Thursday, May 8, 2008 at 9:00 a.m. at Buchtel to discuss Special Programs.

The preceding is GPD’s/RPMI’s interpretation of the meeting. Any changes, additions, or clarifications should be forwarded to our office as soon as possible. Unless these changes are furnished within ten (10) working days, it will be understood that all parties are in agreement with the preceding statements.